

Iota Phi Lambda Sorority, Inc.

BYLAWS

NATIONAL

REGIONAL

CHAPTER

EDUCATIONAL FUND

As Amended 2017

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IOTA PHI LAMBDA SORORITY, INC.

BYLAWS

ARTICLE I. NAME

Section A. The name of this organization shall be IOTA PHI LAMBDA SORORITY, INC. Articles of Incorporation, September 15, 1930, Springfield, Illinois, a non-profit organization (Hereinafter referred to as the Sorority).

ARTICLE II. PURPOSE

Section A. The purpose of this Sorority shall be to (1) unite in a sisterhood of qualified women in related fields of business and in other professions; (2) organize chapters of this Sorority in any community where a sufficient number of qualified women reside; (3) promote professional goals to include, but not limited to, business education among high school and college females through planned programs and scholarships and (4) encourage (a) development of personalities for all areas of leadership and (b) further intellectual development of our members through higher education.

ARTICLE III. MEMBERSHIP

Section A. Membership shall consist of active, associate, honorary, and life members; and application shall be by invitation only. Each candidate for membership shall be sponsored by one member and endorsed by another and shall be approved by majority vote.

Section B. Qualifications for membership shall consist of the following:

1. Graduate Chapters
 - a. Graduates of accredited business colleges or universities.
 - b. Graduates of 4-year colleges who successfully own/operate a business.
 - c. Graduates of 4-year colleges whose work includes definite phases of business, though not ordinarily denominated as business training or business vocation.
 - d. Graduates of junior colleges (teaching business subjects) who have been employed two years in the field of business.
 - e. Graduates of accredited two-year business colleges, plus two years of successful employment.
 - f. Persons who have completed two (2) years in college of liberal arts with a minimum of 48 hours and who have been employed two years in business.

- g. Persons pursuing a four-year business curriculum who have satisfactorily completed two years of study and whose goal is the completion of said curriculum. This is to be applicable only where no undergraduate chapter is available.**

2. In Undergraduate Chapters:

- a. Any student who is pursuing a 4-year course and who has completed at least fifteen hours (1 semester) of her college work with the average grade of that school, may apply for membership; however, she may not be initiated until she has a total of 30 semester hours (1 year) to her credit.**

Section C. The procedure and manner of election shall be as follows:

- 1. Chapters may consider letters from interested parties, and after thorough consideration, may vote on them. Persons may become Lomepa Club members by a majority affirmative vote, completing the application for membership and paying a filing fee.**
- 2. Applications from prospective members shall be approved by the advisors and/or a committee from the graduate chapter if it is deemed necessary. Applications shall be forwarded to the appropriate Regional Director.**
- 3. When chapters are notified of approval of applications by the appropriate Regional Director an invitation shall be extended to those persons to join the Lomepa Club.**
- 4. After the pinning ceremony, an order for a new member package consisting of the Sorority pin, membership certificate, handbook, bylaws, song and Workbook for each member shall be mailed to the National Secretary accompanied by the proper remittance fee.**
- 5. The intake period for graduate chapters shall be thirty (30) days. The intake period for undergraduate chapters shall conform to the regulations of the individual schools.**
- 6. Graduate Chapters must submit the intake period activities to the appropriate Regional Director.**
- 7. Induction may be held, after Lomepa has served the required intake period.**
- 8. When the intake period has expired and the Lomepa has not been inducted, she may be dropped from the Lomepa Club if it is deemed advisable. No person is permitted to remain in a Lomepa Club for more than one year.**
- 9. Chapters shall use the Intake Manual guidelines for the induction of new members.**

Section D. The responsibilities of the members shall be as follows:

1. Loyalty to the ideals and aims of the Sorority.
2. Active in the promotion of and participation in the program of the Sorority.
3. Prompt in the performance of financial obligations of the Sorority.
4. Vigilant in seeking greater opportunities through increased efficiency.

Section E. The classification of members of the Sorority shall be:

1.
 - a. Active members are those who pay their dues, taxes, and assessments as prescribed by the bylaws.
 - b. Inactive members shall be carried on the chapter membership roll for three years and shall be reported annually during this period on the appropriate financial form to the National Secretary who will forward a copy to the National President, Regional Director and Regional Secretary.
2. Associate members are those who attend the meetings of a chapter but do not transfer their membership thereto, provided they pay their local, Regional, and National assessments to the chapter in which they hold membership. They may enjoy privileges of the associate chapter for a period of three years, except the right to vote.
3. Life members are those who meet the following qualifications:
 - a. Soror must be active in her chapter and financial in all dues, assessments, etc.
 - b. Sorors must have had 30 years of continuous service in Iota Phi Lambda Sorority, Incorporated.
 - c. The life membership fee shall be \$1,000. It may be paid in one lump sum or \$200 yearly over a continuous five-year period to the National Secretary.
 - d. Sorors must pay their per capita tax until the \$1,000 life membership fee is paid in full.
 - e. There will be a reinstatement fee for any soror who misses a yearly payment.
 - f. Life members may enjoy the same privileges as active members.
 - g. After paying the full life membership fee, life members shall continue to pay all chapter dues and assessments and shall not pay national per capita taxes.
4. **Members-At-Large**
 - a. Members of graduate chapters who move into communities where there are no chapters may enjoy all the privileges of the Sorority after National's receipt of a letter from her former chapter showing she is financial and active in the works of the Sorority and upon payment of all national obligations directly to the National Secretary.

- b. **Members-at-large attending the National Convention will meet and select one person from among their group to represent them as a voting delegate. Should only one member-at-large be in attendance, she would automatically serve as the voting delegate for the members-at-large.**
- c. **Member-at-large status cannot exist in the undergraduate chapters.**

5. Honorary Members

- a. **Graduate chapter honorary members shall be limited to two (2) women who have attained distinction and honor through meritorious service in the local communities, and who in the opinion of the chapter, should be awarded such honor. The procedure for electing such person to this (chapter) honorary membership shall be as follows: The name of the person to be voted upon must be presented at a regular meeting, and if deemed necessary, referred to the Executive Committee for further investigation. The vote taken at a regular meeting shall be by a two-thirds vote in the affirmative or the membership shall not be conferred. After having been elected, prospective honorary members shall be invited to attend the following chapter meeting for their confirmation ceremony. Honorary members shall have all privileges of the chapter, except the right to vote and hold office. They shall be exempt from the payment of dues.**
- b. **National honorary members are women who must have received national distinction through meritorious service and must be recommended by either the National Executive Board or a chapter in the city where she resides. In submitting a name for such election, a statement must accompany the biographical sketch indicating that the vote was unanimous in the affirmative.**

When an honor is conferred, the chapter originating the recommendation shall purchase the Sorority pin for such national honorary member. The pin shall be the Sorority pin without a guard.

When an honor is confirmed and the National Executive Board originates the recommendation, the National Sorority shall provide the sorority pin.

The travel and expense for a woman selected as a national honorary member should be paid by National Board during the Convention to which she is inducted. The outstanding women chosen as national honorary members shall serve as resources and speakers for National, Regional, and local chapter events.

Section F. Rights of members shall be:

- 1. **A member of a graduate chapter who moves to another city may transfer to a chapter in that city by letter from her chapter showing she is financial and**

active in the work of the Sorority. The transfer of membership from one chapter to another must be cleared through the Office of the Regional Director. If the letter regarding a member who is financial and active is not forthcoming from her current chapter, the member may appeal to the Regional Director for documentation.

2. Members of undergraduate chapters who, after graduating, reside in places where there are no graduate chapters in which they can seek membership may enjoy all the privileges of the Sorority upon payment of all national obligations directly to the National Secretary.

Section G. Recognitions for members

Additional recognitions shall be given via certificates and be acknowledged at both regional conferences and national conventions at five year increments beginning at the 10th year of continuous service in the sorority (10, 15, 20, etc.). Records for these years of service would be managed by the member's respective chapter for submission to the regional and national boards at a designated time appointed by the latter boards.

ARTICLE IV. OFFICERS

Section A. The officers of the Sorority shall be President, President Elect, Recording Secretary, Treasurer, and Regional Directors. These officers shall constitute the National Executive Board.

Section B. National Officers shall be elected by ballot, except that when there is but one candidate for that office the voting may be by voice vote. They shall be installed during the National Convention and shall hold office until their successor or successors are duly elected and installed. No officer shall serve more than two terms (four consecutive years) in the same office. Three members from the same chapter cannot be on the National Board at the same time.

The President and President Elect may serve either one term (two years) or two terms (four years) in the same office.

No officer, except as noted below, shall be eligible to serve in any National elective office until she has been off the National Board for one term (two years). Exception: The President Elect shall automatically become President for a full term.

Section C. A candidate for National Office shall have been active on a local and regional level, a member of the Sorority for at least five consecutive years, attended two or more previous National Conventions within the past six years and three Regional conferences within the past six years, and must be endorsed by her chapter and region.

Section D. A candidate for the Office of National President Elect must have served previously on the National Executive Board. Only a duly elected President Elect shall serve

as National President.

Section E. All retiring officers shall place materials, records, and paraphernalia belonging to the Sorority in the hands of persons appointed to fill vacancies or to the newly elected officers immediately after installation. When National Officers are committed to Omega Chapter, the National President shall obtain possession of materials from the family members or the personal representative, whenever possible.

Section F. The duties of the elected officers shall be as follows:

1. The President shall preside at all National Conventions of the Sorority and shall have general supervision of its various officers and of all of its affairs. She shall sign all charters and membership certificates, affix the Sorority seal thereon, attested by the Recording Secretary and the Executive Director. She shall inspect all agreements of whatever kind or nature to be entered into by the Sorority, and with the aid of the Recording Secretary, shall execute same, subject to the approval of the Executive Board. She shall publish a newsletter semi-annually, Fall and Spring. She shall appoint chairmen of all National Committees. She shall be an active member of the Finance Committee and the National Convention Committee. She is ex-officio member of all committees except the Nominating Committee. The President shall make an annual report of all activities of her office to the Executive Board and to the National Convention.

In the event of death, resignation, removal or incapacitation of any officer of the Sorority, the President shall immediately appoint a successor or successors subject to the approval of the Executive Board; should any officer for any cause or reason become incapacitated, the President shall immediately thereafter appoint a successor or successors, the tenure of the aforesaid office or offices shall be until the National Convention. The President shall have the power of all suspensions as provided in Article XVII of the bylaws.

2. The President Elect shall be the next President. She shall serve a maximum of two terms as President Elect and then automatically become President for a full term. In the absence of the President, she shall preside at all National Conventions. She shall assist the President in all matters pertaining to the office, when requested by the President. Should the office of President become vacant before the end of her term, the President Elect shall succeed to this office and complete that term plus her normal term in office.

She shall initiate and supervise the program and preside at the educational meeting at the National Convention with the assistance of the host chapter. She shall have under her direction exhibits, seminars, and displays at the National Convention. She shall serve as chairman of the National Scholarship Committee. She shall make an annual report to the Executive Board and to the National Convention.

3. **The Recording Secretary shall record and preserve a record of all the minutes and proceedings of all sessions of the National Convention and of the National Executive Board. She shall answer correspondences from chapters. She or the President shall attest and affix the Sorority seal to charters and membership certificates. She shall make an annual report to the Executive Board and to the National Convention.**

The Recording Secretary shall receive all funds submitted on the National level. She shall submit all funds received to the National Treasurer within 14 days of receipt.

4. **The Treasurer shall receive and deposit all funds of the National Sorority; disburse same upon proper orders; retain vouchers showing to whom and for what purpose each expenditure is made. Her records shall reflect, at all times the balance on hand, and shall be available for inspection upon request of the Executive Board or any chapter. She shall make an annual report to the Executive Board and to the National Convention. All records shall be audited by a certified public accountant.**

5. **The Regional Director:**

- a. **Shall organize chapters within her region, with the proper approval of the National President. She shall keep in contact by telephone, letters and or visits with each chapter and require chapter reports.**
- b. **She shall make semi-annual reports to the President. The Regional Director shall hold Regional Conferences when there are five or more active chapters within the region. Any Regional Director may set up chapters in any region, upon the invitation and approval of the Regional Director of the region. Supervision of such chapters shall be left entirely to the duly elected Regional Director in whose region the chapters are located.**
- c. **Regional Directors shall serve on the Undergraduate Affairs Committee and work to strengthen the undergraduate structure and program. She shall make an annual report to the Executive Committee and to the Regional Conference. During the convention year, each Regional Director shall prepare an annual report for the National President prior to the National Convention.**
- d. **She shall investigate and approve all applicants (graduate and undergraduate) for charter and chapter membership prior to the admission of any chapter, and the acceptance of any applicant for**

membership. She shall furnish the Recording Secretary and the Treasurer with a list of approved applicants and shall notify the President of her actions on all applications. Copies of a State Teaching Certificate or degree may be accepted for verification of educational proof in lieu of a college transcript.

- e. She shall keep an open flow of information from her regional sorors to the National Board and from the National Board to her regional sorors. She shall also take to the Board any questions or concerns raised by the regional sorors, and answers or resolutions will be relayed to them.

ARTICLE V. MEETINGS

Section A. The Sorority shall meet in a body known as the National Convention. National Officers shall be elected and installed at the National Convention.

Section B. The National Convention is the governing body of the Sorority and shall meet biennially during the month of July or August.

Section C. The meeting place and date of the next five (5) National Conventions shall be named at the National Convention.

Section D. (1) A quorum of the National Convention shall consist of voting delegates from one-fourth of the number of active chapters in the Sorority. No business shall be transacted in the absence of a quorum. Each chapter shall be entitled to not more than three (3) voting delegates, but shall be represented by one (1). Each voting delegate and each non-voting delegate shall present her conference credentials in order to be seated.

(2) Each chapter must be represented by at least one delegate during National Convention or a fine will be levied as set by the National Board.

Section E. The National Executive Board shall hold three meetings during the convention year, one between the months of December and March, and two (pre-convention and a post-convention) during the month of July or August. During the off-convention year, two meetings shall be held.

Section F. Each region shall hold one Regional Conference (meeting) between January and August during a non-convention year. During a convention year each region shall have the option to hold a conference meeting which could include a physical conference, webinar, or Go To Meeting decided by the Regional Director and the Executive Board. A quorum for the Regional Conferences shall consist of voting delegates from one-half of the member chapters.

Section G. Each chapter shall hold a regular meeting at least once a month during the months of September through June. Regular meetings may be held during the months of

July and August. A quorum of the chapter shall consist of two-thirds of the membership for chapters having a membership under nine and seven (7) members for other chapters.

ARTICLE VI. REGIONS

Section A. The Sorority shall consist of five geographical regions. These regions shall be the Central, Eastern, Far Western, Southern, and Southwestern.

Section B. Their division by states shall be as follows:

Central Region: Illinois, Indiana, Iowa, Kansas, Kentucky, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, and Wisconsin.

Eastern Region: Connecticut, Delaware, District of Columbia, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont, Virginia, West Virginia, and the Virgin Islands.

Far Western Region: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, New Mexico, Nevada, Oregon, Utah, Washington, and Wyoming.

Southern Region: Alabama, Georgia, Florida, North Carolina, South Carolina, and Tennessee.

Southwestern Region: Arkansas, Louisiana, Mississippi, Oklahoma, and Texas.

ARTICLE VII. CHAPTERS

Section A. All chapters shall use a Greek letter for its name, using the Greek alphabet in the order in which chapters are established. When the order is exhausted, a prefix shall be used: i.e., "Alpha-Alpha." Delta shall be used as a prefix to undergraduate chapters.

Section B. Omega Chapter is hereby established and reserved for the deceased members of the Sorority.

ARTICLE VIII. NOMINATING COMMITTEE

Section A. The Nominating Committee shall consist of six (6) members, one from each region and the chairman. A member of each region shall be elected at her Regional Conference in odd numbered years to serve on the National Nominating Committee. Each region shall also elect an alternate. The chairman shall be selected by the National Executive Board at the post convention board meeting.

Section B. The chairman shall accept names of candidates for National offices to be filled at the National Convention and shall verify eligibility of candidates. The completed

application form for each eligible nominee shall be circulated together with a short biographical sketch, to all chapters by May 31 of the Convention year. The Nominating Committee shall recommend all National Officers for election and shall submit their names to the National Convention for election.

ARTICLE IX. EXECUTIVE BOARD

Section A. A National Executive Board is hereby approved which shall be composed of all elected National Officers. A quorum for a Board meeting is composed of seven (7) elected National Officers.

Section B. The Executive Board shall hold three (3) meetings during the convention year; one between the months of December and March, and two (pre-convention and a post-convention) during the months of July or August at the time of the National Convention. During the off-convention year, two (2) meetings shall be held.

Section C.

1. The official Executive Board may, as an alternative to the Executive Board meeting, meet by teleconference provided all members have been notified 24 hours in advance and are able to hear all persons involved speaking. Such a meeting must be recorded as minutes to be the official action of the Board.
2. The National President shall initiate the teleconference call.
3. The quorum for the call shall be the same as for a Board meeting.

Section D. The Executive Board shall outline all programs and appoint such committees and commissions as may be authorized by the last National Convention. The National Board shall have charge of all matters pertaining to the National Sorority, and of all its property - real and personal - and shall transact urgent business during the interim prior to the succeeding National Convention.

Section E. The National Executive Board, through the National Secretary, shall make a report of its activities to the National Convention.

ARTICLE X. EXECUTIVE DIRECTOR

Section A. There shall be an Executive Director approved by the Executive Board. She must be a member of Iota Phi Lambda Sorority, Inc. She shall be retained as the chief administrator of the organization to implement established policies of the National Convention on a part-time salary basis until terminated by the Executive Board.

Section B. The Executive Director shall be in charge of the Executive Office. She shall be responsible for providing advice and assistance to the Sorority, the Executive Board, the President, and other officers. She shall work closely with the President in carrying out the

policies of the National Convention. She shall coordinate national and local efforts in convention planning. The Executive Director shall have the power to perform such duties as may be prescribed by the Executive Board through the National President. The Executive Director shall serve as a resource person to the President, the Executive Board when the board is in session, and all committees. She shall preserve current records of the officers in a central file. She shall prepare materials for archives.

Section C. The Executive Director shall have the authority to employ a part-time secretary whose remuneration should be approved by the National Board. She may release the employee in accordance with policies adopted by the Executive Board.

ARTICLE XI. APPOINTED OFFICERS, BOARDS, AND COUNCILS

Section A. The National President shall appoint a Parliamentarian, Sergeant-at-Arms, and Historian.

- 1.** The Parliamentarian shall advise and assist the National President in the proper conduct of the sessions of the National Convention. She shall advise the Bylaws, Resolutions, and such other Convention committees upon request from any or all of them. The parliamentarian shall be familiar with the Bylaws and Rules governing the Sorority, and the current edition of *Robert's Rules of Order Newly Revised*.
- 2.** The Sergeant-at-Arms shall maintain order during the sessions of the National Convention and serve as doorkeeper. She is responsible for seating the voting and non-voting delegates in the sections assigned.
- 3.** The Historian shall preserve records of events and activities of the Sorority in chronological order, and shall make such information available to National Officers and members upon request.

Section B. The Past National Officers Council (PNOC) shall be composed of any member who has served in a National elective office. The PNOC shall elect a Chairman, Secretary, and Treasurer and appoint such committees as are necessary to carry on its program. The PNOC shall serve as resources for any officer, committee, or member seeking its advice. Meetings shall be held only during the National Convention, at which time a report shall be made of its activities.

ARTICLE XII. COMMITTEES

Section A. The chairman of a National Convention committee shall be appointed by the National President to serve until the committee report is presented to the National Convention. The chairman of a national committee shall have attended two or more previous National Conventions within the past six years.

Section B. No Soror shall be appointed to serve as chairman of a convention committee

except she has attended and participated in a previous National Convention.

Section C. Committee members for National Committees shall be appointed by the National President after consultation with the Regional Director.

Section D. The President shall appoint the following standing committees: Budget, Bylaws, Cataloging of Iota Women, Finance, Headquarters Fund & Headquarters Capital Campaign Fund, Legislative, National Convention, National Projects, Publicity, Recommendations, and Undergraduate Affairs.

The duties of the standing committees are as follows:

1. It shall be the duty of the Budget Committee to prepare an annual budget showing classification of the year-to-date expenditures, anticipated revenue and the purpose for which funds may be expended. The budget shall be presented to the National Convention for approval or action. The Budget Committee shall consist of six (6) members, one from each region, and the National Treasurer.
2. It shall be the duty of the Cataloging of Iota Women Committee to maintain a current record of all members of the Sorority in relation to their educational background, special skills and interest. Upon request, the Committee shall supply National Officers and other authorized persons information relating to job placements, speakers, and suggest persons for special assignments. It shall compile for publication a directory of Iota Women biennially. Biographical data forms are to be updated when necessary.
3. It shall be the duty of the Bylaws Committee to receive, compile, and circulate proposed amendments to the bylaws and standing rules. The proposed amendments are to be circulated to chapters thirty (30) days prior to the Convention. The Bylaws Committee shall consist of six (6) members, one from each region and a chairman. The committee shall meet during the National Convention and report committee action for approval by the Convention. The duty of the Bylaws Committee is also to assist the National Secretary to compile, update and properly word bylaw changes which have been approved by convention, and to maintain permanent records thereof.
4. It shall be the duty of the Finance Committee to propose such taxes, assessments, and other programs as it may deem necessary to raise funds for the national treasury. The Finance Committee shall be composed of the National President, National Secretary, and National Treasurer, and shall approve or reject all bills submitted for National disbursements.
5. It shall be the duty of the Headquarters Fund Committee and the Headquarters Capital Campaign Fund Committee to receive a report of all funds contributed by chapters and persons to aid in the maintenance of the

current Headquarters office. All Headquarters Capital Campaign pledge funds contributed by chapters and or persons are to be reported to the Headquarters Fund Committee and the Headquarters Capital Campaign Fund Committee. All Funds are to be submitted to the National Secretary who, in turn shall deposit same with the National Treasurer to be kept in a separate fund for the proposed new Headquarters Building.

It shall be the duty of the Headquarters Fund Committee to maintain records of the management of the proposed building when it is acquired.

- 6. It shall be the duty of the Legislative Committee to promote interest in citizenship participation among members of Iota Phi Lambda Sorority; keep the membership informed on legislative matters; publicize the activities of the Sorority and its participation in legislative affairs, working with the press; and to report at the National Convention of its activities during the year.**
- 7. It shall be the duty of the National Convention Committee to coordinate the plans for the National Convention to be held biennially. This committee shall be composed of the National President, the Regional Director of the region in which the convention will be held, the National Convention chairman, and a member from the city where the convention is to be held. The Executive Director shall attend meetings of the National Convention Committee and coordinate mailings when necessary with National Convention chairman and National President. It shall meet at least once in the city where the convention is to be held to look over facilities and clear mechanical details. The National President shall determine the time of the meeting.**
- 8. It shall be the duty of the National Projects Committee to conduct projects of national magnitude, after approval by the National Convention or the Executive Board, in which all chapters may participate. These projects may be educational, financial, or cultural.**
- 9. It shall be the duty of the Publicity Committee to circulate through regular media (newspapers, magazines, and radio-TV) and electronic/social media, information of national importance relating to chapters, officers, or members of Iota Phi Lambda. The committee shall give proper consideration to news of national moments available from Regional Conferences and National Conventions. The duties of the Publicity Committee shall be placed under the direction of the Executive Director for the purpose of interpreting, correlating, and selling the program of Iota Phi Lambda Sorority to the general public on all levels in our organizational structure**
- 10. It shall be the duty of the Recommendations Committee to receive, compile, and release to the National Officers and chapters all recommendations to be considered at the National Convention. The recommendations are to be**

circulated to chapters thirty (30) days prior to the Convention. The Recommendations Committee shall consist of six (6) members, one from each region and a chairman. The committee shall meet during the National Convention and report committee action for approval by the Convention.

11. It shall be the duty of the Undergraduate Affairs Committee to develop guidelines for undergraduate chapters and make recommendations to the Executive Board. They should be sensitive to the needs and aspirations of college students. They shall keep the program flexible and in compliance with government rules and regulations and university and college requirements. They shall keep the lines of communication open between the Sorority and the undergraduate advisors. The Undergraduate Affairs Committee shall be composed of the five Regional Directors.

Section E. National Convention committees shall be as follows: Auditing, Awards, Credentials, Elections, Resolutions, Rules, and Time and Place.

The duties of the National Convention Committees are as follows:

1. It shall be the duty of the Auditing Committee to examine the vouchers submitted for payment by all National Officers. The committee shall verify, by way of supporting data, all outstanding bills.
2. It shall be the duty of the Awards Committee to judge the scrapbooks. The committee shall be composed of six (6) members from the Sorority, a chairman and a member from each region, together with three (3) non-member judges who are to be chosen by the host chapter(s). The committee shall be appointed before the Convention, and shall work with the judges during the Convention. The committee shall use existing criteria forms.
3. It shall be the duty of the Credentials Committee to examine the credentials of all persons presenting themselves as voting delegates and non-voting delegates, and seeking admittance to the National Convention. It shall be the duty of the Credentials Committee to furnish the voting delegates and non-voting delegates with a badge designating them as accredited voting delegates, non-voting delegates and/or alternates.
4. It shall be the duty of the Elections Committee to set up an official place for voting. The committee shall provide ballots for voting. At the time designated in the program, the National President will announce when the polls will open and close. Tellers will count the ballots and present completed tally sheets with ballots in a sealed envelope to the National Secretary. The Elections Committee Chairman will read the report of the election to the National Convention at the time specified in the program, but the President shall announce who has been elected.

5. It shall be the duty of the Resolutions Committee to receive resolutions covering key issues from local chapters, regions, and the National Executive Board. The proposals shall be discussed by the National Convention in session. The committee may draft any courtesy resolutions which may be appropriate. The Resolutions Committee shall consist of six (6) members, one from each region, and a chairman.
6. It shall be the duty of the Rules Committee to prepare and present for consideration and adoption at the opening of the Convention, rules and regulations to govern the National Convention.
7. It shall be the duty of the Time and Place Committee to consider invitations from chapters to host the National Convention five convention years hence. The National Convention shall be held biennially in a different region, rotating until all regions have been visited. The Time and Place Committee report shall be presented to the National Convention for approval by a ballot vote. If there is only one invitation the vote may be taken by voice vote.

Section F. The annual expenses of national committee chairmen shall not exceed the cost of two mailings to National Officers, Past National Presidents, and chapter Presidents and the cost for copies for delegates use at the National Convention.

ARTICLE XIII. NATIONAL PROGRAMS

Section A. The Sorority shall celebrate the following national programs annually: American Education Week, Black History Month, Iota Phi Lambda Sorority Business Month, and Founder's Day. The Sorority shall celebrate Christmas Week as Correspondence Week.

Section B. The programs shall be implemented through the chapters of the Sorority and through individual participation.

Section C. Special programs shall be initiated and executed by the Sorority (Anniversary celebrations, etc.)

ARTICLE XIV. ASSESSMENTS

Section A. Chapters.

1. A national annual assessment as adopted by the body at National Convention shall be levied on all graduate chapters.
2. A national annual assessment equivalent to one-half the graduate assessment

as adopted by the body at National Convention shall be levied on all undergraduate chapters.

3. An annual per capita tax as adopted by the body shall be levied on all members of graduate chapters; except life members who have paid the life membership in full. The local chapters shall assume responsibility for collection of the tax and shall report same annually to the National Secretary. The report shall be made in one payment; due by November 15. The National Secretary shall submit all funds collected to the National Treasurer within fourteen (14) days of receipt.
4. An annual per capita tax as adopted by the body at National Convention shall be levied on all members of undergraduate chapters. The local chapters shall assume responsibility for collection of the tax and shall report same annually to the National Secretary. The report shall be made in one payment; due by November 15. The National Secretary shall submit all funds collected to the National Treasurer within fourteen (14) days of receipt.
5. All National, regional and chapter obligations shall be paid by the deadline before a chapter or member is eligible to serve in any capacity in a National Convention or Regional Conference.
6. Chapters that are unfinancial with the National Sorority may become financial by paying an amount equal to one year's per capita tax, plus the matured installment for the current year for each member.
7. The National Treasurer shall earmark one dollar from each soror's per capita tax to equip the Executive Director's office; this shall be done each year in January until the National Board determines that all the equipment needed has been acquired.

Section B. Members

1. Dues shall be set by the individual chapter.
2. An annual per capita tax shall be levied on each member of graduate chapters, and an annual per capita tax shall be levied on each member of undergraduate chapters. The per capita tax shall be made in one payment; due by November 15.
3. Payment of the national per capita tax and the chapter dues are obligatory on the part of each soror, and failure to pay same will render the soror inactive in the National Sorority, the Region and the local chapter.
 - a. Sorors who are rendered inactive will not be able to attend chapter

meetings and/or conduct Sorority business until their National and regional assessments have been paid.

- b. Chapters that have not paid their National and regional assessments cannot hold meetings or conduct Sorority business.
4. Members who are unfinancial with the National Sorority may become financial upon payment of National fees and any applicable chapter fees, to the local chapter financial officer for remittance to the National Secretary. The reinstatement fee must accompany the "Application for Reinstatement" Form. (The forms shall be provided to the chapter by the Sorority through the National Secretary.)
5. Members of chapters organized after May 1 shall be exempt from tax for the current fiscal year which ends on June 30.
6. Each chapter shall be allowed to adopt its local financial program.
7. A duplicate Membership Certificate may be secured upon payment of a set fee.

Section C. Charters.

1. A minimum of seven (7) persons shall be required to organize a chapter. The charter fee for a new chapter shall be paid by the original members of the chapter.
2. A duplicate charter shall be issued upon payment of fee as adopted by the body and the request for same should carry the correct date the chapter was organized and the names of the charter members.

ARTICLE XV. FISCAL OPERATION

The fiscal year of the Sorority shall be July 1 to June 30.

ARTICLE XVI. DUE PROCESS: WARNING, PROBATION, SUSPENSION, EXPULSION, TRIAL, IMPEACHMENT

Section A. A refusal of any chapter or member to comply with the laws and rules set forth in the Bylaws governing this Sorority shall be sufficient cause for two (2) warnings by the Regional Director.

1. A verbal warning with the corrective action(s).
2. A written warning with the corrective action(s).

Section B. Continual refusal of a chapter to comply with the laws and rules set forth in the

Bylaws governing this Sorority shall be placed on probation by the Regional Director and the Executive Committee for a period of three to six months with an assigned mentor. The National President shall be advised of action taken in writing. Chapter PROBATION shall include:

1. Meetings supervised by assigned mentor for this period of time.
2. Supervised Sorority functions (meetings, gatherings, etc.)
3. Ineligible for Regional or National Awards.
4. Monthly written evaluation reports supplied to the chapter and Regional Director.

Section C. Continual refusal of a member to comply with the laws and rules set forth in the Bylaws governing this Sorority shall be placed on probation by the Regional Director and the Executive Committee for a period of three to six months. The National President will be advised of action taken. Individual member(s) PROBATION shall include:

1. Cannot hold office or chair a committee on a local or regional level.
2. Cannot serve as a delegate at Regional Conference or National Convention.
3. Notification sent by the Regional Director to each chapter president with the probationer's name, chapter, and status (3-6 months).

Section D. A continual refusal of any chapter or member to comply with the laws and rules set forth in the bylaws governing this Sorority shall be sufficient cause for suspension. Any chapter or member, for sufficient cause, may be declared inactive by the National Executive Board through the National President. Such chapters or members shall remain inactive until such time as designated by the National Board. Suspension of more than six months will render the chapter or member inactive.

Section E. When, in the opinion of a chapter, a member should be expelled, the charges brought against her shall be prepared by her chapter and served on the person charged through the National President (provided a copy of same shall have been given the member thirty (30) days prior to the next meeting of the National Executive Board before which the offending member shall be tried.) National Executive Board shall act as, or appoint, jurors to hear said trial and the decision shall be final. All trials shall be fair and impartial.

Section F. National Officers shall be removed from office by impeachment by the National Convention or when deemed necessary by the National Board. No officer shall be impeached unless two-thirds of the members present shall vote to sustain the charges filed against the officer.

Section G. Suspended members and chapters have a right to seek readmission to the Sorority after a lapse of six months, by submitting a request in writing, to the National Executive Board through the National President and paying penalties and fees as designated by the National Board. Should suspended member or chapter be rejected for readmission, she may reapply after a lapse of six (6) months from the last rejection. Suspended members and chapters shall not be permitted to attend any Sorority meetings.

Section H. Reinstatement of suspended members and chapters shall be left to the discretion of the National Executive Board.

ARTICLE XVII. INTELLECTUAL PROPERTY

Section A. Iota Phi Lambda Sorority, Incorporated's confidential information is its exclusive property and shall include, but not be limited to, computer software and programs, patents, copyrighted material, trademarked material, social media posts and matter produced on behalf of the ORGANIZATION, marketing information, distribution information, expansion plans and goals, and all other areas, processes, designs, discoveries, inventions, improvements, concepts, methods, procedures, techniques, written material and other know-how, whether or not the material is patented or entitled to trademark, copyright, or other protection developed or used in connection with Iota Phi Lambda Sorority's affairs, all of which are hereafter collectively referred to as "confidential proprietary matter."

Section B. Prohibition Against Disclosure and Use of Confidential Proprietary Matter. During and after the expiration of the Soror's access to the organizations proprietary passwords, access codes etc., the facilitating Soror(s) shall not use in any manner or disclose to any person or entity outside of Iota Phi Lambda Sorority any confidential proprietary matter without the prior consent of Iota Phi Lambda Sorority membership and consent must be documented in the organizations minutes. This applies to all confidential proprietary matter, to include matter conceived, developed or produced by Iota Phi Lambda Sorority in the course of performing work for Iota Phi Lambda Sorority, Incorporated.

Section C. Surrender of All Confidential Proprietary Matter Upon Expiration of Term. Upon the expiration of Soror's tenure as a facilitator of any of Iota Phi Lambda Sorority's confidential proprietary matter, the Soror(s) shall surrender to National President and/or Regional Director, Chapter President or Recording Secretary all records, passwords and copies thereof setting forth or referring to confidential proprietary matter. Soror(s) also expressly shall not retain any copies or records of such confidential proprietary matter.

Section D. Penalties for Failure to Surrender All Confidential Proprietary Matter. Should any Soror fail to surrender all confidential proprietary matter within 30 days of the expiration of her term, Iota Phi Lambda Sorority reserves the right to impose disciplinary sanctions on the offending Soror as stipulated in Article XVI of the Bylaws of Iota Phi Lambda Sorority, Inc.

ARTICLE XVIII. PARLIAMENTARY AUTHORITY

Section A. The bylaws shall be the governing law of this Sorority and no law of the local chapter or region shall conflict with them.

Section B. The rules contained in the current edition of *Robert's Rules of Order Newly*

Revised shall govern the proceedings of this Sorority when not covered by the bylaws and standing rules adopted by this Sorority.

ARTICLE XIX. AMENDMENTS

Section A. The bylaws may be amended at any National Convention by a two-thirds vote of those present provided notice shall have been given chapters thirty (30) days prior to the Convention or they may be amended without previous notice by unanimous vote of those present.

ARTICLE XX. DISSOLUTION

In the event of dissolution of this Sorority, the net assets of the organization shall be applied and distributed as follows:

1. All liabilities and obligations shall be paid, satisfied and discharged or adequate provisions shall be made thereof.
2. Assets held by the organization upon condition requiring return, transfer or conveyance, which condition occurs by reason of the dissolution, shall be returned, transferred or conveyed in accordance with such requirements.
3. Assets held for charitable, religious, eleemosynary, benevolent, educational or similar use, but not held upon a condition requiring return, transfer or conveyance by reason of the dissolution, shall be transferred or conveyed to one or more domestic or foreign corporations, trusts, societies or other organizations engaged in charitable, religious, eleemosynary, benevolent, educational or similar activities, pursuant to a plan of distribution as provided by law provided however, said organization shall qualify under the tax exempt section of the Internal Revenue Code.
4. No funds shall inure to the benefit of any individual with membership in the organization.

NATIONAL STANDING RULES

A. OFFICERS

1. **Past National Presidents and current and past National Officers shall be entitled to voice vote in all sessions of the National Convention.**
2. **Using the most economical rate (as available) to travel by railroad, excursion, tourist, or first class air as available, or any other form of transportation, plus per diem allowance shall be allowed all National Officers attending the National Conventions and Executive Board meetings of the Sorority, same to be determined by the actual number of days required in going to and from the meeting place and days spent in meetings. Past National Presidents shall be given complimentary registration when they attend National Conventions.**
3. **No individual National Officer shall send out questionnaires without the consent of the National President.**
4. **A National Officer may not serve as chairman of any committee at the National Convention.**
5. **A nominee for National Office shall be endorsed by her local chapter and region.**
6. **Nominees for National Office shall be endorsed during the Regional Conferences of the Sorority.**
7. **Minutes of each session of the National Convention shall be approved at the following business session.**

Minutes of the closing session shall be approved by the post-convention Executive Board. The convention minutes and Post Convention Executive Board meeting minutes shall be edited, compiled, and mailed to National Officers, Past National Presidents, and chapters within sixty (60) days by the National Secretary.

Copies of reports and minutes shall be sent to chapters not represented at the National Convention by the National Secretary.

8. **The Regional Director shall notify the chapter, the Executive Director, and the National President of all applicants who are approved for membership.**
9. **The National Executive Board shall evaluate regional reports and shall select the region to receive the Award for Outstanding Region on the basis of activities shown therein. The results shall be given at the final sessions of the National Convention.**

B. NATIONAL

- 1. The expense of the Journal shall be paid by the National Sorority. In the allocation of the national income, sufficient funds shall be made available for printing and mailing the journals to all financial members. The Executive Director shall be supported by a staff composed of contributing editors and an advertising manager.**
- 2. The National Executive Board shall adopt a theme for the next National Convention. The theme shall be made available to Regional Directors and chapters in order that they may use same as guide for program activities.**
- 3. Recognition for scrapbooks shall be given to chapters in first, second and third place at National Convention.**
- 4. A stipend, as determined by the National Board, shall be allowed by the National Sorority for a speaker for the educational meeting at the National Convention.**
- 5. The National Sorority shall maintain membership in the National Council of Negro Women as an affiliate by paying the required fee annually. Five delegates from the Sorority shall be sent to the NCNW convention each year when expenses covering same have been included in the approved budget at the preceding convention of the Sorority.**
- 6. The national award to the outstanding business or professional woman of the year shall be a plaque, known as the Lola M. Parker Achievement Award. Local awards shall be made by chapters known as Iota Business Month.**
- 7. The purpose of the National Soror of the Year Project (known as the Mahala S. Evans Award) is to recognize those sorors who have contributed most to the Sorority during the current year by virtue of involvement in local, regional, and national programs and projects of the Sorority, and involvement in community activities. Regional winners compete at the national level.**
- 8. When any major changes are recommended which affect the operational structure of the Sorority, the proposed changes shall be studied for a sufficient period to give considered judgment, planning and adoption of the changes before they are presented for action by the National Convention.**
- 9. Identification badges shall be used to designate voting delegates and non-voting delegates at each National Convention.**
- 10. The guidelines for National Convention registration, including the deadline, shall be mailed to the chapters as soon as possible, but not later than March 1.**

There shall be a pre-registration fee to be paid by each member in attendance at the National Convention. The on-site registration fee shall include a late fee. The pre-registration fee shall not be refundable, but may be transferable.

The National Executive Board and/or the Executive Director shall notify the chapters of all costs and deadlines for optional activities.

A refund of 80% of the cost of activities shall be made to registrants who notify the National Board in writing of cancellations at least three weeks prior to the National Convention. Letters must be postmarked no later than three weeks prior to the convention. Exceptions shall be made only in extenuating circumstances if no costs to National Convention have been incurred.

11. The order of business at the National Convention shall include:

**Call to Order
Opening Exercise
Report of Credentials Committee
Report of the Rules Committee
Adoption of the Convention Program
Report of Executive Board
Appointment of Convention Committees
Report of all National Officers
Report of all National Committees
Report of Convention Committees
Election of Officers
Installation of Officers
Adjournment**

12. For cost effectiveness and efficiency Iota Phi Lambda may use an electronic program for voting on Bylaw changes and other voting requirements.

C. MEMBERS

- 1. No Soror shall be considered eligible for National Office until she has attended two previous National Conventions within the past six years and a member of the Sorority for five consecutive years.**
- 2. No Soror delegate shall be appointed to serve as chairman of a convention committee except she has attended and participated in a previous National Convention.**
- 3. Members of undergraduate chapters are not eligible for National Office.**
- 4. A duplicate membership certificate may be issued upon payment of designated fee mailed with proper information to the office of the National Secretary.**

D. SCHOLARSHIP

1. a. The award for the national scholarship shall be \$20,000.00 yearly.
- b. The amount of \$20,000.00 shall be awarded as follows: the top rated national winner will receive \$8,000 and each of the four remaining regions will receive \$3,000.00
2. Those who are eligible to compete for Iota Phi Lambda Sorority scholarships are:
 - a. Girls of the June (or preceding mid-year) graduating classes, who are interested in pursuing business education or related professional fields.
 - b. Relatives of members of Iota Phi Lambda Sorority who are interested in pursuing business education or related professional fields.
3. Only chapters that are financial (those having paid the current installment of the per capita tax) shall be eligible to sponsor the scholarship contest.
4. In cities where there are two or more chapters, a joint scholarship contest may be sponsored.
5. In case of ties between contestants using the National point rating system, the award shall be divided equally between such contestants.
6. The ACT or SAT official score shall be required and included with an official academic transcript in the applicant's *Application Packet*.
7. A point system for the distribution of scholarship awards shall be as follows:

Test Scores (highest possible score)	160
Grade point average	50
Honors and academic awards	20
Significant school activities	20
Community Services	15
Family income	100
Family size	50
Packet Presentation	15
Autobiographic Essay	<u>20</u>
Highest possible total	450
8. Iota Phi Lambda Sorority shall establish an allocation of Twenty-five dollars (\$25.00) from each member's per capita tax to be appropriated for the Iota Phi Lambda Sorority Educational Fund. The Twenty-five dollars (\$25.00) will be tax deductible as a contribution.
9. In the event that the national scholarship is forfeited, the award will be divided

amongst the remaining winners, as long as they are still enrolled in college.

E. FELLOWSHIP

A fellowship fund available to members for advanced study was established at the 1957 National Convention. The fund will be managed through the Iota Phi Lambda Education Fund. There will be one Fellowship each year. The fund shall not exceed \$4,000.

- 1. A full fellowship shall be \$2,000.00, with minimum requirement of one academic year of study. The fellowship shall be paid to the university quarterly or by semester, according to the policy of the institution selected.**
- 2. Short-term grants shall be allowed each year when funds are available; and the applicant meets the qualifications. The short term grant may not exceed the amount of \$500.00 annually; and more than one applicant may receive the grant, depending upon the amount of money requested.**
- 3. The National President shall notify members, through local chapters, when the fellowship is to be awarded. Upon request, applications will be mailed to sorors from the office of the National President.**
- 4. A Fellowship Committee shall be appointed by the National President and shall consist of three Executive Board members.**
- 5. The committee shall convene during the Winter Mid-Year Executive Board meeting. The members will review and evaluate the applications, and select the qualifying sorors to be presented to the Executive Board for official approval.**
- 6. The expense of the Committee shall be paid from the national treasury.**

F. SALES

Vendors, Chapters, Sorors or auxiliaries, after purchasing a booth for sales, may sell articles during National Convention by paying a vendor fee set by the National Executive Board to the National Secretary. Vendor fees paid for booths at Regional Conference are sent to the Regional Financial Secretary. Permission to sell items must be secured 30 days in advance.

G. FUTURE IOTA LEADERS

Youth groups (female or male) may be organized and known as Future Iota Leaders. Groups may be organized in cities where there are graduate chapters or under-graduate chapters.

Each member must be interested in pursuing business training and the programs of Iota Phi Lambda Sorority, Inc. Each group will have its own officers but members of the Sorority shall attend the meetings and serve as counselors.

H. IOTA PELATIS AUXILIARY

Women who are interested in the program of Iota Phi Lambda Sorority and desire to assist local chapters in a voluntary capacity may be organized. The name of such groups shall be The Pelatis Auxiliary of the local chapter of Iota Phi Lambda Sorority, Inc.

- a. The names of proposed members shall be submitted to the chapter for approval before being voted upon by the Pelatis Auxiliary members. Acceptance by the chapter does not mean that the Auxiliary must accept them, but rejection by the chapter does mean that the Pelatis Auxiliary must reject them.
- b. The Pelatis Auxiliary will receive its information, instruction, and guidance with regard to its relationship to the chapter from the chapter sponsor.
- c. Regular meetings should be held by the Pelatis Auxiliary in order to retain interest among the members. They should be kept abreast of Iota Phi Lambda activities on national, regional and local levels. The liaison officer is expected to attend the meetings of the Pelatis Auxiliary. All activities should be cleared through the liaison officer, as a representative of the chapter.

PELATIS COLORS, PIN AND FLOWERS

The Auxiliary shall use any color or combination of colors, except green and white. The Auxiliary shall choose its colors.

Entwined hearts with a Pelatis Bar guard shall be used as the official pin for the Pelatis Auxiliary of Iota Phi Lambda Sorority.

The Auxiliary shall use any flower except the white rose as its official flower. The Auxiliary shall choose its flower.

PELATI MEETINGS

A sponsoring chapter liaison soror must be present for a meeting to be official. All activities shall be cleared through the liaison soror, as a representative of the chapter.

Regular meetings should be held by the Pelatis Auxiliary in order to retain interest among the members. They should be kept abreast of Iota Phi Lambda's activities on international, national, regional, and local levels. The local auxiliary shall determine when and where to meet according to its bylaws.

The PELATIS Auxiliary will receive its information, instruction, and guidance with regard to its relationship to the chapter from the chapter sponsor.

I. MEN OF IOTA AUXILIARY

Husbands and significant others, and male relatives of sorors interested in the programs of Iota Phi Lambda Sorority may organize as an auxiliary of the local chapter of Iota Phi Lambda Sorority, Inc. The auxiliary will be called Men of Iota.

AUXILIARY DISBANDMENT

Auxiliary disbandment shall be a local decision. Chapter President should notify the National President and Regional Director of disbandment and submit all chapter monies in accordance to the Sorority's dissolution clause.

J. NAMING OF SCHOLARSHIP/AWARD

The National Scholarship: The Dr. Fredda Witherspoon Award; **The National Business Month Award:** The Dorethea N. Hornbuckle Business Month Award; **The National Science Scholarship:** The Dorethea N. Hornbuckle Memorial Scholarship; **The National Essay Contest:** The Evelyn D. Wilkey National Essay Contest; **The Technology Award:** The Marcella L. Morrison Technology Award; and **The Youth Entrepreneur Award:** The Lillian F. Parker Entrepreneur Award.

SORORITY STANDING RULES - Addendum

NATIONAL ASSESSMENTS

A. Graduate Chapters

- 1. A National assessment of \$100.00 per year shall be levied on all graduate chapters.**

2. **An annual per capita tax of \$90.00 dollars shall be levied on members of graduate chapters except life members who have paid the life membership in full.**
3. **Graduate chapter members who are unfinancial with the National Sorority may become financial upon payment of fees of \$50.00 to the National Secretary.**

B. Undergraduate Chapters

1. **A National annual assessment equivalent to one-half the graduate assessment, as adopted by the body at National Convention, shall be levied on all undergraduate chapters.**

REGIONAL BYLAWS

ARTICLE I. NAME AND PURPOSE

Section A. The five geographic regions of the Sorority shall be Central, Eastern, Far Western, Southern, and Southwestern Regions.

Section B. Their divisions by states shall be as follows:

Central Region: Illinois, Indiana, Iowa, Kansas, Kentucky, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, and Wisconsin.

Eastern Region: Connecticut, Delaware, Washington, D.C., Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, Vermont, The Virgin Islands, Virginia, and West Virginia.

Far Western Region: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, and Wyoming.

Southern Region: Alabama, Georgia, Florida, North Carolina, South Carolina, and Tennessee.

Southwestern Region: Arkansas, Louisiana, Mississippi, Oklahoma, and Texas.

Section C. The purpose of the regional structure is to provide a system of guidance and support to the chapters. The Regional Directors serve as liaison administrators between regions and the national sorority. It is their responsibility to assure that chapters participate fully in the national programs/projects, as a means of strengthening the sorority through united effort.

ARTICLE II. MEMBERSHIP

Section A. Membership of the Region is made up of active, associate, honorary and life member sorors in graduate and undergraduate chapters, and members-at-large residing in the respective regions. (See Sorority Bylaws for membership requirements.)

ARTICLE III. OFFICERS

Section A. The officers of the Region shall be Assistant Regional Director, Recording Secretary, Financial Secretary, Treasurer, Journalist and may include an Assistant

Recording Secretary. Regions may combine the duties of Recording Secretary and Financial Secretary when expedient--eliminating the Financial Secretary.

Section B. Regional officers shall be elected by ballot, except that when there is but one candidate for that office the voting may be by voice vote. They shall be installed annually at the regional conference and shall hold office until their successors are duly elected and installed. No regional officer shall serve more than four one-year terms (four years) in the same office. She shall not be eligible to serve in any other regional office until she has been off the Regional Executive Committee for at least one term (one year).

Section C. To be eligible for regional office, a candidate must have attended two or more Regional Conferences in the past three (3) years.

Section D. Undergraduate sorors are not eligible to hold regional office.

Section E. All retiring regional officers must place significant records and materials pertaining to her office into hands of persons appointed to fill vacancies or to newly elected officers immediately following installation with the exception of the Treasurer. Should a regional officer become incapacitated or deceased, the Regional Director will obtain possession of the records.

Section F. In the event of a vacancy, the Regional Director will appoint a successor to the office.

Section G. The duties of the elected regional officers shall be as follows:

1. The Assistant Regional Director shall preside over the meetings of the regional conference and Executive Committee in the absence of the Director, and assist the Regional Director in all matters pertaining to that office when so requested by the Regional Director. Should the office of Regional Director become vacant for any reason, the Assistant Regional Director shall serve as Director until the next national election.
2. The Regional Recording Secretary shall keep and preserve a record of all sessions of the regional conference and the Executive Committee whether in or out of the regular meetings. She shall make an annual report to the Region.
3. The Regional Financial Secretary shall receive all funds due the Region on account of dues, taxes, and assessments, keep an accurate record of the same and turn over all funds to the Treasurer. She shall hold all records, statistical and financial, subject to the inspection of the region. She shall make an annual report to the region showing all monies collected and from what source.

4. The Regional Treasurer shall receive all monies collected and turned over to her by the Recording Secretary or Financial Secretary, giving written receipt for same. She shall deposit all monies received in the name of the _____ Region of Iota Phi Lambda Sorority, Inc.

She shall hold the bank book subject to the inspection of the Regional Director and/or the Executive Committee at all times. She shall make an annual report to the regional conference showing all monies deposited, as well as monies withdrawn. She shall show the source of revenue and all expenditures, and to whom and for what purpose made, together with the balance of cash on hand.

5. The Regional Journalist shall endeavor to publish all important meetings and events of the regional conference and Executive Committee in newspapers, local and regional and on electronic/social media. She shall also compile a Newsletter biannually, made up of items from chapters in her region. She shall maintain a file of newspapers located in the cities of various chapters, in order to release important news items directly to the press. She shall make an annual report at the regional conference.
6. A Parliamentarian shall be appointed by the Regional Director to assist her in the proper conduct of the regional conference. She shall advise the Bylaws, Recommendations, and Resolutions committee upon their request. The Parliamentarian shall be familiar with the National Bylaws, all rules of the sorority, and Roberts Rules of Order, Newly Revised.

ARTICLE IV. MEETINGS

Section A. Chapters within the respective geographic area meet in a body known as the _____ Regional Conference.

Section B. The Regional Conference is the governing body of the Region, and shall meet annually between January and August during a non-convention year. During a convention year each region shall have the option to hold a conference meeting which could include a physical conference, webinar, or Go To Meeting decided by the Regional Director and the Executive Board.

Section C. The Regional Conference and/or Regional Executive Committee shall name the place and dates of the annual meeting.

Section D. A quorum of the Regional Conference shall consist of representatives from one-half (1/2) of the member chapters. No business shall be transacted in the absence of a

quorum. Each chapter shall be entitled to three voting delegates, but may be represented by one. Each voting and non-voting delegate must present her credentials from her chapter in order to be seated.

ARTICLE V. EXECUTIVE COMMITTEE

Section A. A Regional Executive Committee is hereby established in each Region, and shall be composed of the Regional Director, Assistant Regional Director, Recording Secretary, Financial Secretary, Treasurer, and Journalist.

Section B. The Executive Committee shall meet no more than three times a year - before and after the Regional Conference, and at one other time during the year at the call of the Regional Director. The Executive Committee shall transact the business of the region between regional conferences.

ARTICLE VI. DUES AND ASSESSMENTS

Section A.

- 1. An annual regional assessment shall be levied on all graduate chapters. Chapters that have not paid the annual regional assessment by the regional deadline will be rendered unfinancial and will not be able to conduct any Sorority business.**
- 2. An annual regional assessment of half the amount paid by the graduate chapters shall be levied on all undergraduate chapters.**
- 3. An annual regional per capita tax shall be levied on all graduate chapter members. Members that have not paid their annual regional assessment by the regional deadline will be rendered unfinancial and will not be able to attend Sorority meetings or participate in closed Sorority activities.**
- 4. An annual regional per capita tax of half the amount paid by the graduate members shall be levied on the undergraduate members.**
- 5. All local, regional, and National dues, taxes and assessments must be paid at least 30 days before the regional conference by graduate and undergraduate chapter members in order for them to be seated at a regional conference or to serve in any capacity at a regional conference.**
- 6. Any graduate or undergraduate chapter member who is not financially locally**

and regionally as well as nationally, cannot be seated at a national convention, nor can she serve at the National Convention in any capacity.

7. Chapters that are unfinancial with the region may become financial by paying an amount equal to one year's per capita tax plus the national installment for the current year for each member.

ARTICLE VII. COMMITTEES

Section A. The Regional Director shall appoint the following Standing Committees: Bylaws, Budget, Nominating and Auditing. These committees shall be provided with the necessary guidelines for performing their duties.

Standing Committees

The duties of the Standing Committees are as follows:

1. It shall be the duty of the Bylaws Committee to receive, compile, and circulate recommended changes in the Regional and National Bylaws to chapters thirty (30) days prior to the Regional Conference. These items shall be presented to the regional conference.
2. It shall be the duty of the Budget Committee to prepare and present a proposed budget for conference consideration showing projected income and expenses for the year.
3. It shall be the duty of the Nominating Committee to receive and circulate the names of candidates for office accompanied by brief statements of their qualifications. The committee shall prepare and present a slate of candidates to the regional conferences for election.
4. It shall be the duty of the Auditing Committee to examine and verify the financial records (books) and reports presented to the Region. The committee shall review all vouchers with supporting data for payment.

Conference Committees

Section B. Conference Committees shall be as follows: Awards, Achievements, Credentials, Election, Recommendations, Resolutions, Rules and Time and Place.

The duties of the Conference Committees are as follows:

- 1. It shall be the duty of the Awards Committee to examine and evaluate scrapbooks, arts and crafts exhibits, or assume responsibility for securing outside judges where necessary for adjudication.**
- 2. It shall be the duty of the Chapter Achievements Committee to examine and evaluate chapter reports submitted to the Regional Director.**
- 3. It shall be the duty of the Credentials Committee to examine the credentials of all persons presenting themselves as voting delegates and non-voting delegates seeking admittance to the Regional Conference. It shall be the duty of the Credentials Committee to verify that the voting delegates and non-voting delegates have badges designating them as accredited voting delegates and/or non-voting delegates and entitled to admission to the conference. Before any business is transacted, the Credentials Committee shall report the number of voting delegates and non-voting delegates registered. The Credentials Committee shall report daily and shall continue in existence until the conference adjourns.**
- 4. It shall be the duty of the Elections Committee to set up an official place for voting. This committee shall provide ballots for voting. At the time designated, the Regional Director will announce when the polls will open and close. Tellers will count the ballots and present completed tally sheets with ballots in a sealed envelope to the Regional Recording Secretary. The Chairman will read the report of the election to the Regional Conference.**
- 5. It shall be the duty of the Recommendations Committee to receive and compile recommendations for consideration of the Regional Conference. Committee action shall be reported for approval by the conference.**
- 6. It shall be the duty of the Resolutions Committee to receive resolutions covering key issues from members, chapters, or Regional officers. The proposals shall be discussed by the conference in session. The Committee may draft any courtesy resolutions which may be appropriate.**
- 7. It shall be the duty the Rules Committee to compile and present for consideration and adoption, at the opening of the Regional Conference, rules and regulations to govern the Regional Conference.**
- 8. It shall be the duty of the Time and Place Committee to consider invitation from chapters to host the Regional Conference.**

ARTICLE VIII. FISCAL OPERATION

Section A. The fiscal year of the region shall be dated from the close of the respective regional conference until the opening date of the succeeding conference.

Section B. Operating funds for the region shall be derived from regional per capita tax and the assessments from the chapters, and such fund-raisers as the Regional Directors and Regional Executive Committees may deem necessary.

Section C. Registration fee for the regional conference shall be flexible, and be set at a rate that will cover the expenses of registration. This takes into account the varying costs from community to community.

Section D. All fees from registration for the regional conference shall be submitted to the region.

ARTICLE IX. PARLIAMENTARY AUTHORITY

Section A. These bylaws shall be the governing law of the Region and shall not conflict with the National Bylaws.

Section B. The rules contained in *Roberts Rules of Order, Newly Revised* shall govern the proceedings of this region when not covered in the Bylaws and Standing Rules of this body.

ARTICLE X. DISSOLUTION

- A. Upon dissolution of the region, the Executive Board after paying or making provision for payment of all liabilities of the region, shall dispose of all assets of the region by transferring such funds to the National Treasurer of Iota Phi Lambda Sorority Inc., if such organization is in existence; if not, then to an organization of similar purpose.
- B. No funds shall inure to the benefit of any individual with membership in the region/organization. The regional charter or a letter of dissolution shall be sent to the National Board.

STANDING RULES

Section A. Officers

1. Tourist class airfare, ground travel or other form of transportation including private owned vehicle at the rate of ____ per mile, plus \$__ per diem shall be allowed the Regional Director and all regional officers attending regional conference and Regional Executive Committee covering travel time and meeting time.
2. Regional officers may not chair a Conference Committee.
3. A nominee for regional office shall be endorsed by her chapter.

Section B. Minutes and Reports

1. Minutes of each session of the regional conference shall be approved at the following business session. Minutes of the closing session shall be approved by the Post Conference Executive Committee. The conference minutes and the Post-Conference Committee minutes shall be edited, compiled and distributed to the National President, Regional Director, and Regional Officers, and chapters in the region within one hundred twenty (120) days by the Regional Secretary. Copies of reports and minutes shall be sent to chapters not represented at the regional conference by the Regional Recording Secretary.
2. Chapters shall make reports for regional conferences as requested by the Regional Director in a form designated by her. They shall make reports semi-annually to the Regional Director, who will send to the National President a resume of activities in the region.

Section C. Scholarship

1. Each region is encouraged to set up a tax-exempt Scholarship Fund. Awards from that fund will be made on the basis of approved criteria.
2. Those who are eligible to complete for the regional scholarship are:
 - a. High school girls of the June or preceding mid-year graduating classes who are definitely majoring in business or a field that is professionally related to business.
 - b. High school girls must meet the above criteria. Relatives of members of Iota Phi Lambda Sorority are also eligible to compete for the regional scholarship.

Section D. Member-At-Large

- 1. Members in cities where chapters of Iota Phi Lambda Sorority, Inc., have not been established, may maintain active status with the region by payment of regional per capita tax.**
- 2. Financial Receipts will be issued to Members-at-Large by the Recording or Financial Secretary.**

Section E. Awards

Awards may be made at the Regional Conference in the following categories:

- A. Lola M. Parker Award (Outstanding Woman)**
- B. Mahala S. Evans Award (Outstanding Soror)**
- C. Increased Membership Award**
- D. Scholarship**
- E. Scrapbook**
- F. Chapter Achievement**
- G. Other awards deemed appropriate by each region.**

CHAPTER BYLAWS

ARTICLE I. OFFICERS

Section A. The officers of a chapter shall be a President, First Vice President, Second Vice President, Recording Secretary, Financial Secretary, Corresponding Secretary, Treasurer, Journalist, and Dean of Intake. The Nominating Committee shall present its slate of officers no later than the April meeting of the chapter. Officers shall be elected by ballot during the May meeting with installation being held in June and shall serve for one year. All Officers of a chapter must be financial members of her chapter, region, and the National sorority during her term of office. During a convention year, newly installed officers shall wait until the end of the national Convention to assume official chapter duties.

The chapter year shall be July 1 to June 30. No officer shall serve more than four (4) consecutive years. The officers shall constitute the executive committee of the chapter.

Section B. The duties of the officers shall be as follows:

- 1.** The President shall preside at all meetings of the chapter and shall have general supervision of its various officers and of all matters pertaining to the chapter. She shall inspect all agreements of whatever kind or nature, to be entered into by the chapter, and with the aid of the Recording Secretary, execute the same, subject to authorization or approval of the chapter or the executive committee. In the event of death, resignation, or removal from office of any officer of the chapter or should any officer for any cause become incapacitated, the President shall have the power to appoint a successor or successors, with the approval of the executive committee, whose tenure of office shall be until the annual election. She shall be an ex-officio member of all chapter committees except the Nominating Committee. The President shall make an annual report of all activities of her office at the annual election.
- 2.** The First Vice President shall preside over the meetings of the chapter and the executive committee in the absence of the President, and assist the President in all matters pertaining to that office when so requested by the President. Should the office of President become vacant for any reason, the First Vice President shall become President and shall hold that office until the regular election of officers.
- 3.** The Second Vice President shall preside in the absence of the President and First Vice President. She shall assist the President in all matters pertaining to

that office when so requested by the President.

4. **The Recording Secretary shall keep and preserve a record of all minutes and proceedings of all sessions of the chapter and the executive committee, whether in or out of the regular meetings. She shall hold all records subject to the inspection of the chapter upon request.**
5. **The Financial Secretary shall receive all the funds due the chapter on account of dues, taxes, and assessments; keep a complete and accurate record of same and turn over all funds to the Treasurer. She shall hold all records, statistical and financial, subject to the inspection of the chapter. She shall make quarterly reports to the President and the chapter. These reports must show all monies collected and from what source, as well as all expenditures and to whom and for what purpose made, together with balance of cash on hand. The Financial secretary shall make an annual report to the chapter at its annual election.**
6. **The Corresponding Secretary shall handle all correspondence of the chapter, keeping record of the same. She shall keep a record of the membership, with the names and addresses of every member. She shall send notices of all meetings of the chapter and the executive committee.**
7. **The Treasurer shall receive all monies collected and turned over to her by the financial secretary, giving written acknowledgement of same. She shall disburse monies upon proper orders; retain vouchers showing to whom and for what purpose each and every expenditure is made. She shall deposit all monies received in some reliable banking institution which has previously been approved by the chapter to the credit of, and in the name of the chapter (_____ chapter, Iota Phi Lambda Sorority, Inc.) She shall hold the bank book subject to the inspection of the chapter at all times. She shall make quarterly reports to the President and to the chapter, showing all monies deposited, as well as monies withdrawn from the bank and the balance on hand. The Treasurer shall make an annual report to the chapter at its June meeting.**
8. **The Journalist shall endeavor to publish all important meetings and events of the chapter in newspaper, local and national, and on electronic/social media. She shall report all activities to the President and to the chapter at its June meeting.**
9. **The Dean of Intake shall receive all applications for membership and shall**

have the responsibility for sending same to the Regional Director for approval. She shall also be the chairman of the Membership Committee. She shall be in charge of the Lomepa Club which is the name to be used by all intake groups (the name derived by using the first two letters of the three names of the founder of Iota Phi Lambda Sorority, Lola Mercedes Parker). She shall hold not more than three initiations a year. She shall notify the appropriate Regional Director and the National Executive Director of the date of induction of the potential member into the chapter.

ARTICLE II. COMMITTEES

Section A. The standing committees shall be the Program, Education, Scholarship, Membership, and Finance Committees, which shall be appointed by the President.

Section B. The duties of these committees shall be as follows:

1. The Program Committee shall plan all programs for the chapter and arrange for the execution of the same. The chairman of the Program Committee shall have at least two members on her committee.
2. The Education Committee shall plan all programs for executing the celebration of American Education Week and Black History Month Programs. The committee shall plan other educational functions as needed. The chairman of the Education Committee shall have at least two members on her committee.
3. The Scholarship Committee shall plan the execution of the national scholarship program and any local scholarship plan authorized by the Chapter. The committee shall initiate plans to assist the chapter in selecting scholarship contestants and recipients as necessary. The chairman of the Scholarship Committee shall have at least two members on her committee.
4. The Membership Committee shall plan methods to promote active membership. The committee shall notify the chapter of delinquent members and the causes, and attempt to reactivate unfinancial members. The committee shall notify sister chapters when sorors transfer or move to another city. The chairman, who is the Dean of Intake, shall have at least two members on her committee.
5. The Finance Committee shall plan and have charge of all affairs pertaining to the raising of finance. The committee shall make a statistical and financial

report to the chapter after each affair. The chairman of the Finance Committee shall have at least two members on her committee.

ARTICLE III. MEMBERS

Section A. All members shall wear Sorority pins or Iota jewelry to regular Sorority meetings and to Sorority activities.

Section B. Any member sixty (60) days in arrears in chapter dues, regional taxes and National taxes shall be unfinancial in the chapter. A continuance of these arrears in chapter dues, regional dues, and National taxes for a period of three (3) months renders the member inactive. No inactive member shall be permitted to vote at any chapter meeting.

Assessments levied to promote the yearly program of the chapter and approved by a majority vote of the members present and voting in a regular meeting shall be paid in the current year. Any member failing to pay such authorized assessments shall be considered inactive. Exemptions from this payment shall be made by the chapter on the merits of individual cases.

The local chapter shall determine the manner in which chapter arrears are to be paid. A majority vote of the chapter shall be necessary for reinstatement into the National Sorority. The reinstatement fee must accompany the "Application for Reinstatement" form. (These forms shall be provided the chapter by the Sorority through the National Secretary.

Written notices of sixty (60) days arrears and of three (3) months inactivity should be sent one month before date of expiration.

Should an inactive member be rejected for reinstatement, she may reapply after a lapse of six (6) months from the time of her last rejection. Such reinstatement can only be made by the chapter in which she became inactive.

The names of all persons rejected by a chapter shall be filed in the office of the National Secretary and the Regional Director.

Section C. Undergraduate chapters may be established on the campuses of schools, colleges, and universities where the school of business or department of business awards certificates, diplomas, or degrees after a minimum of two years' work.

Application for establishing an undergraduate chapter must be made in writing to the National President.

ARTICLE IV. DISSOLUTION

- A. Upon dissolution of _____ Chapter, Iota Phi Lambda Sorority, Inc., the Executive Board, after paying or making provision for payment of all liabilities of the chapter, shall dispose of all assets of the chapter by transferring such funds to the Regional Treasurer of Iota Phi Lambda Sorority, Inc., if such organization is in existence; if not, then to an organization of similar purpose.
- B. No funds shall inure to the benefit of any individual with membership in the chapter. The chapter charter or a letter of dissolution shall be forward to the National Board.

ARTICLE V. CHAPTER CONFORMITY

Section A. The motto, seal, pin, creed, colors, or flowers shall not be changed.

Section B. The colors of this Sorority shall be green and white.

Section C. The flowers of this Sorority shall be the white rose and green fern, which together mean friendship and fascination.

Section D. June 1 shall be celebrated by all chapters as Founder's Day.

STANDING RULES

1. The recommendation for organizing new chapters in cities where there are existing chapters is left exclusively to the discretion of the Regional Director.
2. When the membership of a chapter becomes decreased below the required number for an active chapter seven (7), the Regional Director shall visit the city wherein the chapter is located and use such means as she deems proper and necessary to restore the chapter to legal activity, and shall make a report to the National President of her findings.
3. All chapters shall be provided with remittance sheets. These sheets are to be in quadruplicate and mailed with the order to the Recording Secretary. Receipts for remittances will be mailed to the chapter from the Secretary's office.
4. All chapters shall use the uniform report form for making annual reports by June 15. These forms may be secured from the Forms and Publications section of the Workbook.

- 5. Chapters shall make reports for Regional Conferences as requested by the Regional Director in a form designated by her.**
- 6. A Certificate of Undergraduate Achievement shall be awarded each year to the undergraduate chapter making the most outstanding contribution to the Sorority's objectives.**
- 7. Chapters that are unfinancial in August of the previous year cannot serve as hostesses to a National Convention or Regional Conference.**
- 8. When a chapter cannot be reactivated, the charter shall be withdrawn upon the recommendation of the Regional Director and the Executive Board.**
- 9. When no invitation is extended to the Convention at its national session, chapters shall be called upon to entertain the National Convention in alphabetical order - from a regional standpoint; namely, Central, East, Far West, Southern, Southwest - omitting those chapters that have been hostesses, until each chapter shall have entertained the Convention.**
- 10. Chapters having internal problems may request a visit of the Regional Director for consultation and guidance. The request must be in writing stating the problem in detail. Expenses will be paid by the region, if funds are available; if not, the expenses will be borne by the National body, if available.**
- 11. Chapters shall make semi-annual reports to the Regional Director who will send to the National President a resume of activities in the region.**

**Iota Phi Lambda Sorority, Inc.
Bylaws**

Organized June 1, 1929
Incorporated September 15, 1930
Amended 1983
Amended 1985
Amended 1987
Amended 1989
Amended 1991
Amended 1993
Amended 1995
Amended 1997
Amended 1999
Amended 2001
Amended 2003
Amended 2005
Amended 2007
Amended 2009
Amended 2011
Amended 2013
Amended 2015
Amended 2017

IOTA PHI LAMBDA SORORITY, INC.

EDUCATIONAL FUND

BYLAWS

2001

IOTA PHI LAMBDA SORORITY EDUCATIONAL FUND

BYLAWS

ARTICLE I - NAME

The name of this organization shall be the IOTA PHI LAMBDA SORORITY EDUCATIONAL FUND.

ARTICLE II - PURPOSE

The purpose of the Iota Phi Lambda Sorority Educational Fund shall be:

- (1) to make distribution to organizations that qualify as exempt organizations under Section 501(c)(3) of the Internal Revenue Code for education and charitable purposes.
- (2) to promote interest in business education among high school and college students through planned educational programs.
- (3) to give scholarships.
- (4) to plan and carry out educational programs.

ARTICLE III - MEMBERSHIP

Membership shall consist of active, associate and honorary members of Iota Phi Lambda Sorority, Inc.

ARTICLE IV - OFFICERS

SECTION A. NUMBER. The Officers of the Iota Phi Lambda Sorority Educational Fund shall be the same as the officers of Iota Phi Lambda Sorority, Inc., President, President Elect, a Recording Secretary, a Treasurer and Regional Directors.

ARTICLE V - MEETINGS AND QUORUM

SECTION A. REGULAR MEETING. The annual meeting of the Iota Phi Lambda Sorority Educational Fund shall be held at the same time of year and the same location as the annual

meeting of Iota Phi Lambda Sorority, Inc. during the months of July or August.

SECTION B. QUORUM. Twenty-five percent of the number of active chapters of the Iota Phi Lambda Sorority, Inc., represented with at least one member of the chapter shall constitute a quorum.

ARTICLE VI - BOARD OF DIRECTORS

SECTION A. RESPONSIBILITIES. The business and affairs of the Iota Phi Lambda Sorority Educational Fund shall be managed under the direction of the board of directors.

SECTION B. COMPOSITION. The board of directors shall consist of the officers of the Iota Phi Lambda Educational Fund.

SECTION C. TERM AND TENURE. Each director shall serve a term of two years until her successor in office is elected. A member of the board shall be eligible to serve no more than two terms. An interval of one term must elapse before a soror who has served the maximum tenure on the board of directors may be eligible for re-election.

SECTION D. REPORTS. The board of directors shall make a report of its activities to the National Convention of Iota Phi Lambda Sorority, Inc.

ARTICLE VII - BOARD COMMITTEES

SECTION A. ESTABLISHMENT. The board of directors may establish such committees as it deems necessary. Such committee or committees shall have such name or names, responsibilities and existence as may be determined, from time to time, by action of the board of directors.

SECTION B. APPOINTMENT AND TERM OF CHAIRMAN. The chairman of the committee shall be appointed by the president and subject to the approval of the board of directors for a term of two years or until their successors are appointed.

ARTICLE VIII - FINANCES

SECTION A. FISCAL YEAR. The fiscal year of the Iota Phi Lambda Sorority Educational Fund shall be July 1st to June 30th.

SECTION B. CONTRIBUTIONS. Any contributions, bequeaths, and gifts for the purpose of the Iota Phi Lambda Sorority Educational Fund shall be accepted or collected only as

authorized by the board of directors. Guidelines for accepting contributions must be established by the board.

SECTION C. GENERAL FUNDS FROM IOTA PHI LAMBDA SORORITY, INC. Contributions shall be transferred from the treasury of Iota Phi Lambda Sorority, Inc., in an amount as determined by the National Executive Board.

SECTION D. SPECIAL FUNDS. Special funds shall be used only for the purpose for which they have been designated. A two-thirds vote of the board of directors in attendance at a meeting at which a quorum is present shall be required to change the designated purpose.

SECTION E. FINANCIAL REPORTS. A summary report of the financial operation of the Iota Phi Lambda Sorority Educational Fund shall be made annually to the membership.

ARTICLE IX - AMENDMENTS

These bylaws may be amended at any meeting of the organization by a two-thirds vote of members present and voting, provided notice of such amendment has been given in writing at least thirty (30) days prior to the meeting at which the proposed amendment is to be considered for adoption. All proposed amendments shall be given to a revision committee for proper wording and presentation.

ARTICLE X - DISSOLUTION

1. Upon dissolution of the Educational Fund, the Executive Board, after paying or making provisions for payment of all liabilities of the Educational Fund, shall dispose of all assets of the Fund by transferring such Funds to the National Treasurer of Iota Phi Lambda Sorority, Inc., if such organization is in existence. If not, then to an organization of similar purpose.
2. No funds shall inure to the benefit of any individual with membership in the organization.

**BYLAWS adopted February, 1981
by Board of Directors
in accordance with State of Illinois requirements**

Signed by

**Dr. Fredda Witherspoon, President
Mrs. Clarice Brown, President Elect
Ms. Martha Gamble, Recording Secretary**

Amended July 2011